

28/05/2020

Minutes

Local Governing Board; North Petherwin and Werrington Primary Schools Wednesday 27th May 2020/10.30am Remote Extra-Ordinary Meeting via Zoom

1. Join Meeting

All present had video and audio

2. Welcome and Apologies

Present: Bill Willis (Chair), Sharon Sadler, Nick Taylor, Sue Willis, Jonny Phillpotts (Head)

Apologies: Jan Buckthought

Present: Toni Martin (Clerk)

3. Declarations of Interest Relevant to this Agenda

None.

4. Confirm Minutes of LGB Remote Meeting (5th May 2020) and Matters Arising

No actions. Governors agreed the minutes of the previous meeting and the Chair will sign a copy when normality resumes.

5. Risk Assessments & Plans for School Re-Opening

JP explained the plans for both schools and how this involves limiting contact for the teachers as much as possible. He briefed the numbers of children that are confirmed to return on 1 June, uptake has been low but this may change over time. JP will put Reception and Yr 1 together in groups because of the numbers involved and he explained the plan for the teachers. He explained that how the staff will be deployed in both schools and at home supporting home learning. He noted that Arena staff will be used for one afternoon a week also.

Numbers confirmed so far for each school:

Year Group	Werrington	North Petherwin
Nursery	3	5
Reception	5	3
Yr 1	4	1
Yr 6	2	8

Questions/Challenges were taken from the governors:

Is one day a week required for supporting home learning given that there will now be more children in school? JP explained his plan for the teaching staff and TAs including how they will

support each 'bubble' of children, and how staff working from home will support home learning. He also noted that staff in school will be allocated preparation time.

If the plan is to keep the children in a bubble with their staff to limit risk of infection, does the floating staff not go against that principle including JP as he floats between schools? JP

explained that he will be in and out of each school but will not be having direct or close contact with staff or children unless there is an emergency. He will be helping to solve problems or cover as required but will not be mixing with different groups of children throughout each day. He explained that floating staff will only be there for supervision and will not come into close contact with children unless there was an absolute necessity such as a first aid emergency.

How will staff deal with first aid needs without putting themselves at greater risk? What if a floating staff member needs to have contact with a child for first aid reasons, does this not only risk the staff member but also others if that staff member is floating between groups – and it does not fit with the 'bubble' idea for limiting infection between groups? JP briefed that it depends on the first aid situation as to how it is dealt with and that the usual PPE, such as gloves, will be available as part of first aid kits but it wasn't planned for staff to wear masks. **Governor challenged that as most first aid instances, staff will need to break the 2m rule to deal with the issue and therefore masks should be made available to staff. They also challenged that the floating staff should supervise but if there was a first aid matter that wasn't an immediate emergency, then the bubble staff should deal with it not the floating staff.**

JP took an action to provide masks for the staff when required and to ensure that the protocols were amended to allow for bubble staff to deal with first aid during break times when the floating staff were supervising, unless it was a real emergency.

[After note: On 28th May, JP confirmed that internal and external signs are up; hand sanitiser, bactericidal and virucidal cleaner and cloths allocated to each class; masks and gloves available for first aid treatment; 'bubble' staff will deal with playground accidents and not the floating staff]

How can JP justify having floating staff when there are some staff who will not be working in school at this time? JP noted that some staff are still required to support home learning, that if the number of children attending school increased he would need these extra staff for additional 'bubbles' and that these staff may also be required if the current bubble staff were taken ill. He concluded that he needed to have the flexibility in his staffing plan and that he also had a duty to try and keep his staff as safe as possible. *[After note: in addition, staff only being in school for 2 days a week minimises contact and is in line with staff from the town schools]*

Confirmation was sought as to whether much of the learning can be done outside? JP confirmed that as much learning as possible will be conducted outside as it is safer with regard to infection risk. It will be weather dependent but the plan is to optimise the outside space. Governors suggested the use of a marquee in the playground at NP for additional sheltered space and **JP will investigate the possibility of this.** *[After note: the marquee is available and a call has gone out to PTFA volunteers to erect it, although this may not sit well with social distancing rules]*

What is the plan for wet weather? Plan is to send outside unless the weather is really bad.

Is the current plan scalable if all the Reception, Yr 1 and Yr 6 decide to return to school? JP confirmed that it is but the staff deployed at home doing remote learning will be utilised in school and hence the home learning provision will need to be reviewed, and may not be as comprehensive.

Are the cleaning arrangements satisfactory? Cleaning staff will clean at the end of each day. Staff will be given cleaning materials to wipe up and wipe door handles during the day. Each child has a tray that they will put their own resources in at the end of the day so they are only using their own; the governors agreed this is a good idea.

Using Arena staff for one afternoon involves bringing in staff that have been to other schools, is this not a risk? JP has risk assessed this and noted that the activity will take place outside with limited contact and social distancing observed. If the weather is wet, this provision will be cancelled and the children will stay in school with their teacher.

Will the children returning to school be getting more structured learning? JP confirmed they will be getting similar provision to the home learning which will be following a learning grid. It will be structured but the full curriculum won't be on offer as with normal schooling.

Are the staff committed and happy to be in school, or are any of them uncomfortable that schools are re-opening to more pupils? JP confirmed that the staff generally feel comfortable to be returning as much as anyone can given the situation we are in. He noted that the staff have worked extremely hard with the home learning provision and he is very proud of the team.

The governors discussed the issue with vulnerable children still learning at home.

6. Any Other Business

JP will feed back to the Chair on how things are progressing on Friday 5th June 2020. Governors can then meet in the following week or so to assess how things are going and to discuss the outcome of any new government announcements. The meeting originally planned for 16th June has been removed from the diary.

Meeting closed at 11.25hrs

TJH Martin

ADMAT Governance Officer

Distribution List:

W. Willis – Co-opted Governor (Chair) N. Taylor – Co-opted Governor S. Sadler – Parent Governor (Vice Chair) J. Buckthought – Staff Governor S. Willis – Co-opted Governor Vacancy – Parent Governor Vacancy – Co-opted Governor Vacancy – Co-opted Governor	J. Phillpotts – Head of School J. Callow – Executive Head W. Hermon – ADMAT CEO G. Barriball – ADMAT Board of Directors Chair
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