

05/05/2020

Minutes

Local Governing Board; North Petherwin and Werrington Primary Schools

Tuesday 5th May 2020/3.30pm Remote Meeting via Zoom

1. Join Meeting

TM confirmed everyone had audio and video.

2. Welcome and Apologies

Present: Bill Willis (Chair), Sharon Sadler (Vice Chair), Nick Taylor, Sue Willis, Jan Buckthought, Jonny Phillpotts

Apologies: Jo Callow's presence was not necessary, however, she sent apologies.

In attendance: Toni Martin (Clerk)

3. Declarations of Interest Relevant to this Agenda

None.

4. Confirm Minutes of LGB Autumn Meeting (13th Nov 2019) and Matters Arising

- Provide assessment of whether maths ladders scheme is having an impact on the attainment and progress for maths (*for Autumn working group?*) (JP) *Discussed at working group. JP did some more in depth work for NP and will now look at Werrington. JP will provide a report to governors later in the summer term.*
- Confirm what is actually allowed with the use of auto-injectors and where the direction is taken from, and reference it in the first aid policy (JC) *Complete.*
- Produce 'First Aid' and 'Children with Health needs who cannot attend school' policies for spring working group and make necessary amendments to the 'SEND' and 'Supporting Pupils with medical conditions' (JP/JC) *Complete.*

Minutes were agreed and the Chair will sign a copy when normality resumes.

5. Current Situation

JP was asked to give an update. Initially provision for key workers involved 5-10 children prior to Easter. During Easter, there were 3 children and St Catherine's school was used. Since Easter, only 3 children of key workers have been in school and this has taken place at Windmill, St Stephens and St Catherine's. Governors discussed what provision is in place for the children attending school and that they shouldn't be advantaged or disadvantaged from those not attending school. JP explained that there does have to be some structure to the day in school. From this week, NP is open with 3 children are being given care as required (one to 3 days a week) rather than centralising in the town schools. Governors supported this decision for the safety of the children and staff.

JP was asked to update on how vulnerable children are being monitored and he updated on this.

JP was asked to update on the provision and if support has been given to parents, in terms of IT for example. JP confirmed that 97% at NP were accessing the learning every day and 71% were viewing Dojo daily at Wer. This was a previous review and JP feels this may be starting to dwindle. JP and JB gave feedback on the provision and the Chair noted that as this may go on for longer, we may need to look at what is provided and how, so that it provides stimulation to pupils who may be losing interest in on-line learning.

The governors discussed the provision of FSM and JP explained how this has been done so far, with provision of meals from Chartwells. However, as of next week, there will be a voucher system where parents will be issued with vouchers to buy food at supermarkets.

a. Safeguarding

Safeguarding policy appendix has been issued. Contact has been made to all pupils including vulnerable pupils. Safeguarding in schools was discussed and the Chair asked for clarity on the arrangements for the Safeguarding Lead or Deputy Safeguarding; JP explained.

SS noted that internet safety for the children is important especially as children are working at home. It was agreed that a reminder regarding internet safety should be placed on Class Dojo.

b. Head, Staff & Pupil Welfare & Safety

The Chair asked JP and JB how they are coping and if they feel safe. They both confirmed that they are happy with the current arrangements and feel happier now the provision is back at NP. JP updated the governors on a new staff member that is due to start in September and there is a possibility that she may start earlier.

There have been no known staff with covid 19 virus. Most staff have been on the rota and JP is thankful for that, but there are a couple of staff that have not been expected to come into school due to being in the more vulnerable category or living with people in the vulnerable category.

6. Plan for future Meetings

The Chair suggested the next meeting should be in 6 weeks on 16th June at 4pm (probably via zoom). By then we should have a better idea what is happening with schools.

7. Any Other Business

The Chair noted succession planning should it be required due to illness. It will be BW, then SS and then NT.

Webinar on Better Governor (Governors for Schools) on 14th May at 10am covers being a governor during the Covid 19 crisis.

The Chair raised whether the building work at Wer can go ahead and this was discussed regarding the preparation of a larger classroom in time for new academic year. JP has raised with central staff previously and TM will chase this WH.

Meeting closed at 4.30pm

TJH Martin

ADMAT Governance Officer

Distribution List:

W. Willis – Co-opted Governor (Chair) N. Taylor – Co-opted Governor S. Sadler – Parent Governor (Vice Chair) J. Buckthought – Staff Governor S. Willis – Co-opted Governor Vacancy – Parent Governor Vacancy – Co-opted Governor Vacancy – Co-opted Governor	J. Phillpotts – Head of School J. Callow – Executive Head W. Hermon – ADMAT CEO G. Barriball – ADMAT Board of Directors Chair
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